



## **Triangle Pre-School**

Wesley Methodist Church Hall, Fromond Road, Winchester, Hampshire, SO22 6EG

Telephone 01962 880988

Registered Charity Number: 1033953

### **Supporting Children with Special Educational Needs Policy**

#### **Policy Statement:**

- We provide an environment in which all children with special educational needs (SEN) are supported to reach their full potential.
- We have regard for the Special Educational Needs and Disability Code of Practice (2014).
- We have in place a clear approach for identifying, responding to and meeting children's SEN.
- We support and involve parents (and where relevant children) actively listening to and acting on their wishes and concerns.
- We work in partnership with the local authority and other external agencies to ensure the best outcomes for children.
- We regularly monitor and review our policy, practice and provision and, if necessary make adjustment.

#### **PROCEDURES**

- We designate a member of staff to be the Special Educational Needs Co-ordinator (SENCO) and give his/her name to parents  
Our SENCO is : Rachel Skinner.
- The SENCO works closely with other colleagues and has responsibility for the day to day operation of our Supporting Children with Special Educational Needs Policy and for co-ordinating provision for children with SEN.
- We ensure that the provision for children with special educational needs is the responsibility of all members of the setting.
- We ensure that our inclusive admissions practice ensure equality of access and opportunity.
- We use the graduated approach system (access, plan, do and review) applied in increasing detail and frequency to ensure that children progress.
- We ensure that parents are involved at all stages of the assessment, planning, provision and review of their children's special educational needs including all decision making processes.
- Where appropriate we take into account children's views, and wishes in decision being made about them relevant to their level of understanding.
- We provide parents with information on local sources of support and advice eg Local Offer.



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- We liaise and work with other external agencies to help improve outcomes for children with SEN.
- We have systems in place for referring children for further assessment of Early Help Assessment and Early Health Care Plans( EHCP) assessment.
- We provide resources (human and financial) to implement our supporting children with special educational needs policy.
- We ensure that all our staff are aware of our supporting children with special Education Needs Policy and the procedures for identifying, addressing and making provision for children with SEN. We provide in service training for parents, practitioners and volunteers.
- We raise awareness of our Special Education provision via the SEND local offer, our website and promotional materials.
- We ensure the effectiveness of our special educational needs provision by collecting information from a range of sources eg action plan reviews, staff meeting, parental and external agencies views, inspection and complaints. This information is collated, evaluated and reviewed on a regular basis.
- We raise awareness of any specialism the setting has to offer ie Makaton trained staff.

**This policy was adopted at a meeting of Triangle Pre School held on: 4<sup>th</sup> February 2020**

**Date to be reviewed: JANUARY 2022**

**Signed on behalf of the Management committee: .....**

**Name of Signatory: .....**

**Role of Signatory: CHAIRPERSON.....**