



Triangle Pre-School

Wesley Methodist Church Hall

Fromond Road

Winchester

S022 6EG

01962 880988

07778 382564

Website: www.trianglepreschool.org

Email: enquiries@trianglepreschool.org

Session Times:

Mon and Tues 8.50am-11.50am, 12.20pm-3.20pm

Wed 12.20pm – 3.20pm

Thurs and Fri 8.50am – 11.50 am

We run a lunch club on Mon and Tues – children can bring their own packed lunches.

If there is sufficient demand we offer a lunch club on Thurs and Fri

Staff

Manager

Mrs Rachel Skinner - NVQ 4

SENCO - Special Needs Coordinator

Lead Practitioner - Safeguarding

Deputy Manager

Mrs Amy Field - NVQ 3

Behaviour Co-ordinator

Early Years Practitioners

NVQ3 Qualified Staff:

Mrs Marie Walter,

Miss Susan Witt (Fire Officer/Health and Safety Co-ordinator)

Mrs Alison White

Mrs Naomi Pettigrew

NVQ 2 Qualified Staff:

Mrs Jayne Grayson

Mrs Sarah Collins

All staff have enhanced DBS checks, hold a paediatric First Aid qualification and have been trained in safeguarding.

Welcome to Triangle Pre-School

Triangle Pre-School is based in the Wesley Methodist Church Hall, with a fully enclosed outdoor play area (always supervised). This allows free flow in a safe, stimulating and caring environment; promoting learning through play.

We understand that all children are individual and they all develop at their own pace. We have a wide range of resources to stimulate each child, and encourage them to develop to their full potential during their pre-school years. Children are fully supported as they develop in all seven areas of the **EYFS (Early Years Foundation Stage)** framework. This covers each child's development and education in their pre-school years right through and including year R at primary school.

We accept children from 2 years until they are school age.

We aim that this booklet will give you an insight into Triangle Pre-School, but do please feel free to visit and ask any questions.

We look forward to welcoming you and your child to Triangle Pre-School.

Our staff are a very dedicated, caring and qualified team. They have many years of experience between them, and will treat each child with respect and as an individual. We recognise and acknowledge that you know your child best and how precious they are to you; and that you as the parent/carer are the most important person in their lives.

Each session is led by either the Manager and / or the deputy Manager supported by 4 staff members.

We operate a staff: child ratio of 1 staff member: 6 children and 1: 4 for children aged two.

All staff hold a minimum of NVQ 2 with the majority holding a level 3.

Staff undergo training throughout the year to support their own professional development, to update their skills and knowledge and to ensure they are up to date with current rules and regulations.

We have a maximum number of 30 children per session but the majority of sessions have 24-26 children attending.

Keyworkers

Starting Pre School is an important milestone in a child's life. When your child starts at Triangle they will be given their own **Key Person** who will support both your child and yourself. They will record regular observations of your child (and will build up a **Learning Diary** of their time with us.) This will show photographs and observations in the seven areas of learning in the **EYFS** (the seven areas of learning are explained in detail at the end of this booklet)

Activities:

Staff support, develop and interact with the children through play ensuring children have fun in a safe and stimulating environment.

We have a variety of activities differing each session which include: sand, water, physical climbing equipment, painting, play dough, book corner, maths table, construction toys, and our home corner which changes weekly.

Small Group Time

Through out the week we hold regular times where children are encouraged to join in a small group activity. This is when children work in a group of usually 4-6 children and play a game or activity. This is very beneficial to the children as they learn to: wait their turn, listen to others, hold their concentration, develop their speech etc. All small group time is suitable for all the children to join in and benefit from. Children who are shy particularly benefit from these groups as they feel more confident speaking out in a smaller group.

PE

We hold two PE sessions each week in the Spring and Summer term for those children in their Pre School year. Children are invited to bring in their PE kits (shorts, T-shirt and plimsolls) and join in.

We are fortunate to have the use of another room at Triangle which we use for PE sessions. We hope these sessions will help your child to gain the confidence to change for PE without help and are always run by a minimum of two members of staff.

What we do varies from session to session; we may be dancing one session, running, jumping, and playing games the next – lots of fun!

How parents take part in Pre-School – getting involved

As a member of the Pre-School Learning Alliance, Triangle Pre-School recognises parents as the first and most important educators of their children. There are many ways which parents take part in making the pre-school a welcoming and stimulating place for children and parents such as;

- Share information regarding your child; needs, preferences, activities, interests, progress with staff
- Helping out during our **stay and play sessions** - you can join in too, and see just what we do. Both you and your child will benefit – they love it.
A list is held in the foyer (where parents wait in the morning) to sign up.
- Join the committee and help in whichever role you can – we have a couple of meetings a term held in the evening to ensure the smooth running of the Pre-school and to plan fund raising events. You will be made very welcome. We love new ideas.

Parents Committee

Triangle Pre-School is managed by a parents committee; the committee is made up of the Chair, Secretary, Treasurer, Fundraiser and other committee members. They are responsible for:

- Managing the Pre-School finances
- Employing and Managing staff
- Ensuring that the Pre-school works in partnership with parents.
- Fund Raising events through out the year.

Policies

All our policies are regularly reviewed and updated when necessary. They are always on display for viewing in the foyer during our sessions. A staff member will copy a policy for you if you would like your own copy of one, just ask.

Funding:

When your child reaches the term following their 3rd Birthday they are entitled to up to 15 hours funded sessions a week. The Manager will provide the funding form and ensure with you that it is completed correctly to enable your child to claim their funded sessions with us. Funding can be split with another setting if you choose. Some children are eligible for funding from the term after their 2nd birthday - please ask a member of staff for more details.

Fees

We ask that when you are given your invoice it is paid promptly as we have wages and rent to pay. The fees are payable each **half term** until your child has a funded place with us. No refunds are given if your child misses a session due to sickness, holiday or periods of absence. A weekly payment plan is also available.

If your child attends more than 15 hours a week you will be invoiced for the additional hours. Currently we charge £4 an hour.

Applications

We take children from the age of 2 years. We recognise that choosing a Pre-School is an important decision. We therefore welcome visits from prospective parents wanting to look round during a session and to meet us. Just call in and arrange a convenient time.

Please complete an application form available from us, so we can manage our waiting list fairly and effectively.

A **non-refundable** deposit will secure your child's place and will be deduced from your initial invoice when your child starts with us but is not required if your child is funded when they start Pre School.

We base our Admissions Policy on a fair system but priority is always given to funded children.

Clothing

Pre-School is about ***“joining in and getting stuck in”*** therefore we advise that your child does not wear their best clothes. Something comfortable and easily washable is preferable. Although aprons are provided for those messy activities, sometimes children still manage to get paint on themselves and their clothes!

We do have a Triangle t-shirt and sweat shirt available and an order form will be given to you in your welcome pack. A book bag is also available with the Triangle logo on.

Outdoor Area

We are very fortunate to have our fabulous outdoor area. This promotes free flow whatever the weather. We ask that children come in appropriately dressed and have a warm coat, gloves and hat for chilly days and wellies for wet days. In the Summer please ensure your child has a sun hat and sun cream applied before they come to Pre School. Staff can reapply sun cream if you wish and we ask that you bring in a named tube of sun cream and hand it to a member of staff.

Please ensure all coats, PE kits and sun hats are named.

The seven areas of learning are:

Core Areas

Personal, Social and Emotional Development:

- Self confidence and self awareness
- Managing Feelings and behaviour
- Making relationships

Communication and Language:

- Listening and attention
- Understanding
- Speaking

Physical Development:

- Moving and Handling
- Health and self care

Specific Areas

Literacy:

- Reading
- Writing

Mathematics:

- Numbers
- Shape, Space and Measures

Understanding the World:

- People and Communities
- The World
- Technology

Expressive Arts and Design:

- Exploring and using media and materials
- Being Imaginative